

3 November 2023

Dear Ex-Pupil

### **CERTIFICATE EVENING 2023**

You are invited into school on Wednesday, 15th November 2023 to collect your GCSE certificates. Your GCSE certificates will be available for collection from DT1 between 3.00pm and 5.00pm. It is important that you collect your certificates as you will be required to show them to colleges, universities and future employers as evidence of your GCSE results. If you are unable to attend school on Wednesday, 15th November, please arrange to come into school as soon as possible after this date to collect them. The certificates will be held at Springfield for 12 months from the 15th November 2023 and will be returned to the exam board after this. The exam boards charge for re-issues of certificates at approximately £45 per certificate.

In addition, the following subjects will be handing out non-exam assessments that afternoon in DT1:

Product Design  
Textiles  
Child Development  
Food & Nutrition  
Art & Photography

After this date, departments have the right to dispose of any work as we are unable to store it. Therefore, I strongly urge you to attend school on this date and we look forward to seeing you then.

Yours sincerely



Mrs R Millar  
Examinations Officer