

12 March 2024

Dear Parent/Carer

Re: Staying in touch after your child has left Springfield

As we approach the end of your child's time at Springfield we are writing to ask if you could ensure that we have an up-to-date email address for you until the end of December 2024.

We will be sending communications to you via your email address for various reasons, including:

- Sending information relating to collecting GCSE certificates and coursework
- Finding out your child's next steps after leaving secondary school
- Sending an invitation to awards winners for the school's annual Awards Event

Therefore, we appreciate you keeping us up-to-date with this information. If your email address changes, please let us know by emailing us at contact@springfield.uk.net or by sending a School Gateway message.

We wish your child every success as they commence their exam period.

Kind regards



Mrs Brown
Head of Achievement for Year 11