



DRUG EDUCATION POLICY – APPENDICES

APPENDIX 1 - DRUG EDUCATION CURRICULUM

The school will take a positive, open approach to our drug education provision which will contribute to the healthy lifestyle sought for our pupils. Parental support will be encouraged through opportunities at meetings and through correspondence to comment on the drug education programme and to be kept informed on its progress and development.

Aim

The aim of drug education is to enable young people to resist using illegal drugs, cigarettes/'vapes' and 'legal highs' and to develop a sensible approach to alcohol as they become adults. Also for staff, parents and pupils to become aware of local support services.

Objectives

- To identify pupils' existing knowledge, liaising with feeder schools, to determine a suitable starting point
- To present information in an objective, balanced and sensitive way set in a framework of moral values
- To understand the valuable role of medicines
- To explore issues relating to use and misuse of substances/drugs including cigarettes/'vapes', alcohol and solvent abuse
- To explain and clarify the law on drug misuse
- To help pupils understand the importance of respecting themselves and others
- To help pupils understand the negative impacts of substance/drug misuse

DELIVERY OF PROGRAMME

The school is required to promote the spiritual, moral, cultural, mental and physical development of its pupils and to prepare them for the opportunities, responsibilities and experiences of adult life.

Elements of our Drug Education Programme are delivered throughout all year groups and in particular during years 8, 10 and 11. Focus Days and the Year 8 PSHE team deliver a programme; in Year 11 drug education is an integral part of Health Education lessons in the Personal Development Learning programme. Teaching about drugs is matched to the age, maturity and particular needs of pupils. The programme will include the link between drug use and other health-related issues.

Pupils will have opportunities to:

- Learn about the 'latest trends' regarding substance misuse
- explore attitudes and values around misuse
- become aware of peer pressure
- develop assertiveness skills

- consider the consequences of risk-taking
- emphasise the benefits of a healthy lifestyle
- evaluate media messages on drug use

In order for the programme to be successful Springfield School believes:

- Effective strategies can reduce misuse of drugs
- Co-ordination between organisations helps to promote consistency of approach
- The most vulnerable groups should be identified for appropriate early intervention
- The risk factors of drug misuse are often related and are more significant in combination

Resources are available for parents to review. In selecting resources, careful consideration is given to their suitability. There is in close liaison with the LA's Drug and Alcohol and Support Service (DASS) who advise the school and support young people.

To ensure the best experience for our pupils the lesson activities delivered by outside agencies are regularly reviewed. Teachers will be present when visitors are working with a class unless their absence has been agreed with a member of the senior leadership team.

National Curriculum Science contributes to the teaching about drugs awareness and the impact of drug/substance misuse.

Equal Opportunities - all pupils have equal access to the Drugs Education Programme. Lesson content and vocabulary will be made accessible to pupils of all abilities and support offered to those whose first language is not English.

PASTORAL SUPPORT

Drug prevention is seen as a whole-school issue and all staff - both teaching and non-teaching - have a part to play.

If any teacher is concerned that a pupil may be at risk from misuse of drugs, he or she must report that concern to the Deputy Headteacher (i/c Safeguarding) or another member of SLT immediately.

Pupils need to understand that neither staff nor visitors can offer a guarantee of confidentiality, given the seriousness of drug misuse. However, a teacher or visitor will always tell the pupil what information might be passed on to either parents or the designated member of staff of any action which might be taken. This is part of the school's child protection and safeguarding procedures. Support will be offered by the Pastoral Team and Drug Advisory Agencies such as DASS. Pupils may access information about drugs and agencies offering support from the Head of Personal Development Learning, the school's website, information leaflets and notice-boards.

In all appropriate incidents, parents of pupils involved will be informed as soon as possible. Parents will also be offered support with the pupils through recommendations to voluntary drug counselling where necessary.

The school recognises the vital role that parents have to play in identifying initial misuse and in preventing re-offending and restoration of a healthy lifestyle. The active support of parents will be sought both for the individual pupils and for the school's response to any incident.

STAFF DEVELOPMENT

Policy documents to be made available to all staff via the school's website. Updates will be supplied in the same way. Key issues/updates to be brought to staff briefings. New staff under the normal induction process will be briefed on the policy, programme and guidelines.

Staff may identify relevant CPD (e.g. Health Education courses) of interest to them, applying in the usual way. Staff will be given update training and briefings as applicable/required. Outside visitors are invited in to update staff on drug related issues.

It is our aim to provide INSET on the delivery of the programme, including:

- professional responsibilities
- legal implications
- role of visitors/outside agencies
- first aid and coping with emergencies
- an update of the current local situation

APPENDIX 2 - MANAGING DRUG-RELATED INCIDENTS

Definition: In the context of the Drugs Policy, drug-related incidents will relate to:

- a) illegal substances, including all those listed in the Misuse of Drugs Act 1971
- b) misuse of alcohol, tobacco, e-cigarettes ('vapes'), glue, solvents, prescribed and over-the-counter medicines
- c) 'use' in this policy covers the possession or supply of substances in breach of the policy

DRUG INCIDENT MANAGEMENT

In recognition of the serious nature of such incidents, a senior leader will be responsible for overseeing the management of drugs related incidents with the year teams.

SCHOOL'S JURISDICTION

The Drugs Policy will apply in the school and to pupils during travel to and from school, while in school uniform and all members of the school community on site and on school visits.

REGULATIONS

- Smoking: Pupils must not bring cigarettes, including electronic cigarettes ('vapes'), into school. Smoking is not permitted on the school site.
- Alcohol: Alcohol must not be brought into school. Pupils must not consume alcohol prior to arrival at school or a school function.
- Other Substances: Under no circumstances will the use of illegal drugs or misuse of glue, solvents, 'legal highs', prescribed or over-the-counter medicines be tolerated.

Use of any of the substances defined, in breach of this policy, will result in disciplinary proceedings in line with the school's Behaviour Policy.

FINDING SUBSTANCES

Staff handling any substance or paraphernalia should use gloves at all times for their own protection. Any substance suspected of being illegal, harmful or deserving of investigation should be removed, in the presence of a witness, and passed to the Deputy Headteacher (i/c Safeguarding) for safe-keeping. The Police will be informed to enable the identification of the substance. If a substance is retrieved the following procedure is to be carried out:

- Date and time of find/retrieval and location
- Size and appearance of substance – take a photo if possible
- The name(s) of those concerned
- Action taken

In addition, staff should follow the student search guidance as outlined in the school's behaviour policy and appendices.

Pupils' parents will usually be informed of such incidents and the action taken. In some cases Child Protection issues may need consideration and referral to MASH via an inter-agency contact form (IACF)

PARAPHERNALIA

Any equipment or drug paraphernalia discovered must be handled with care. Incidents will be recorded as above. Needles and syringes should be placed in a rigid, secure container (yellow sharps box) for collection by the appropriate service. Staff should use plastic gloves (not suitable for needles) available from the Welfare Office, Caretaker, Year Offices and the Assistant Headteacher (Behaviour)

SEARCHING

Storage areas, including lockers, are the property of the school. The Headteacher or a member of SLT may authorise a search of these if it is deemed necessary. Such searches will be carried out in accordance with the guidance outlined in the school's behaviour policy and appendices.

REFERRING DRUG MISUSE

If an individual is found in possession of an illegal substance the Police will be informed. Under no circumstances should the pupil be left alone.

In emergency situations arising from a drug-related incident, the wellbeing of the pupil is paramount, in all cases:

- Separate the pupil from the rest of the group.
- Decide and implement the next best step in terms of pupil welfare - alert the Deputy Headteacher (i/c Safeguarding) and, if required, the School Nurse.
- Staff must not discuss incident/issues with pupils who may have witnessed or been alerted.

SANCTIONS

The school has a range of disciplinary sanctions up to and including permanent exclusion which may be used for individuals who offend against this policy. However, the policy will be applied in such a way as to support the offender where practicable, as well as to safeguard the well-being of other members of the school community. The school will co-operate with the police and will notify them when individuals are found using drugs within the definitions adopted in this policy.

- a) Evidence supporting an intention to supply will normally result in a permanent exclusion.
- b) Possession/use of a classified substance on site or in uniform will normally result in an exclusion.
- c) A repeat offence will normally result in permanent exclusion.

CONDITIONS OF RE-ADMISSION FOLLOWING EXCLUSION FOR DRUG RELATED INCIDENT

- i. Pupil to be referred to Portsmouth Drug and Alcohol Support Service (DASS)
- ii. Pupil to agree to be searched whenever the school requires it
- iii. Pupil agrees to co-operate in any future investigation of drug related issues
- iv. An appropriate individual risk assessment is generated and signed by pupil and parent/carer

RECORDS OF INFORMATION

Any member of staff who has information relating to drug use/misuse will pass it to the Deputy Headteacher (i/c Safeguarding). An assessment of the quality of that information will be made to decide on the action taken. Information that is assessed as reliable, relevant and accurate, may be exchanged with other agencies, including the police.

SMOKING

- Records of smoking offences (including e-cigarettes/'vapes') should be kept by Head of Achievement via the Classcharts system
- Suitable punishments will be administered by the pupil's Head of Achievement, this will include a 90 minute detention but could also lead to internal isolation if deemed persistent. Support and help will be offered/signposted by staff and parents will be contacted
- Confiscated cigarettes and e-cigarettes/'vapes' will be destroyed in all cases

APPENDIX 3 - RESPONDING TO EMERGENCIES

An emergency requires an immediate assessment of the situation. The first priority must be to ensure the safety of the individual(s) concerned.

Drug-related incidents may result in intoxication, physical collapse or unconsciousness. An ambulance should be called in cases of acute intoxication, collapse or unconsciousness.